

MERIDIAN TECH APPLICATION GUIDELINES by Mrs. Benson

Before you begin work on your Meridian Tech application (or any application!), please carefully review these guidelines.


This is the link to find the application: [link to the high school application](#). Yes, it could be made into a form-fillable PDF. But, they want to see “you,” not a computer.

If you do not have a good (clean and clear) printer, come by Faver and pick up a copy of the application. There will be several white-paper versions available in the office for practice.

All applications must be to me by Monday, January 30.

The copy of the application we will submit to MTC will be on yellow paper. Feel free to complete yours on white paper. I will copy it to yellow paper before submission -- not a problem.

Use a black or (dark) blue pen. No felt markers, no pretty purple ink, no pencils. Do not smudge the ink as you work down the page.

- Complete a “draft” or “first” version to help reduce the chance for errors. This allows you to determine how much room there is to answer a question, what an appropriate answer is to a question, and to give you time to create a strong response.
- On the final version, do NOT scribble over or scratch out text. If you have one small mistake, simply mark ~~one line through the middle~~ of the word. One line. 
- Be sure to answer every question.
- Your signature and a parent signature are required 4-5 times. Do not miss any. (Parents, it is “safe” to sign the Work Keys Assessment section.)
- List correct phone numbers so MTC can contact you and/or your parent.
- Double check e-mail addresses – students, use your school e-mail address! Have your parent verify the e-mail listed for them. If it is a zero, use Ø not just plain 0. If an I or L, please use the uppercase version. (In e-mail *addresses*, capitalization does not matter. In passwords, capitalization matters.)
- When answering the questions, use your own words. Do not have “Google” do the work for you – it stands out as “not you.” If unsure how to spell a word, look it up.
- In the top left corner, you will see a list of items needed. I (Mrs. Benson) will take care of all of those for you.
- Question #6 – do not reply, “my least favorite subject is underwater basket weaving, because Ms. Emoji doesn’t like me.” (:
- Always keep a copy of the application submitted. (We will make a copy for you at Faver, but this applies for all applications – job, award, etc.)

BEST OF LUCK!!! Put the best YOU forward!!!